

Women's Basketball Coaches Association Convention Registration

San Antonio, TX

April 2 – 6, 2010

REGISTRATION CONTACT INFORMATION

Completed form and payment must be received before the WBCA will confirm registration.

Affiliation (check one): NCAA I NCAA II NCAA III NAIA JC/CC

High School/Middle School AAU/ Recreational Professional/ WNBA None

Member ID #: _____

Name (as it should appear on your badge): _____

Job Title: _____

School: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: (primary) _____ (cell) _____

Email: _____

Note: Your membership record will be updated with the information above. By completing this form you consent to the use of the personal information you provided for registration and marketing purposes.

REGISTRATION FEES

Registration (date received by WBCA staff)	Member	Non-Member Rate
Sept. 8 – Nov. 30	\$295	\$445
Dec. 1 – Feb. 28	\$370	\$515
After Feb. 28	\$445	\$595

Main Registration Total: _____

Additional Items

Spouse/Companion Pass*

*cannot be working in women's basketball: pass includes WBCA Exhibition, Monday and Tuesday banquets only

Name on badge: _____ 1 X \$150 = _____

NCAA Women's Final Four® Tickets (must have registered at Member Rate)

Date: April 4 and 6, 2010; Location: Alamodome

(Limit: two tickets per registrant) # of tickets (circle one): 1 or 2 X \$180 = _____

WBCA High School All-America Game presented by Nike

Date: April 3, 2010; Location: TBD

of tickets _____ X \$15 = _____

Total Amount Enclosed: _____

PAYMENT INFORMATION

Check (make payable to WBCA; a \$25 service charge on any returned check)

Check # _____ Check one: School Check Personal Check

Credit Card

Check one: American Express Discover MasterCard Visa

Credit Card # _____ Exp. Date: _____

Credit Card billing address: _____

Signature: _____ Federal I.D # 23-2187133

RETURN FORM

Via mail: WBCA Convention Services, 4646 Lawrenceville Hwy, Lilburn, GA 30047
Via fax: 770.279.8473

Via e-mail: membership@wbca.org

Cancellations

- All notices of cancellation must be submitted in writing (e-mail, fax or mail).
- Advance registrants may obtain a refund of registration ONLY minus the following administrative fees:
 - Sept. 8, 2009 - Feb. 1, 2010 - \$75
 - Feb. 2 - Mar. 15, 2010 - \$100
 - After Mar. 15, 2010 – No refunds
- Tickets to both the NCAA Women's Final Four® and the WBCA High School All-America Game are non-refundable and non-transferable.
- Appeals due to "acts of God" may be submitted in writing before April 15, 2010.
- Teams participating in the NCAA DI Final Four may cancel their registrations and tickets without penalty prior to Mar. 31, 2010. After this date, no refunds will be granted.
- Refunds may not be processed until after April 15, 2010.

Transfers

- All requests for transfers must be submitted in writing (e-mail, fax or mail) by the original registrant.
- Transfers are for registration packages as purchased. The WBCA cannot break-up an order (e.g. tickets only).
- The following administrative fees apply to transfers of entire registration package:
 - Sept. 8 – Feb. 1, 2010 - \$75
 - After Feb. 1 - \$100
- Transfers are only allowed between active WBCA members. If the recipient is not active, he/she must apply for either new membership or renew.
- On-site: A written notice from the original registrant (not from their employer or supervisor) is required as well as the \$100 transfer fee.

Additional NCAA WFF Ticket Policies

- NCAA WFF Tickets are only available to active WBCA members who have registered for the National Convention.
- Price includes a \$5 service fee.
- Tickets include two semifinal games and the championship; they cannot be split.
- Seating is within the WBCA's block and is assigned on a first-come, first-served basis.
- Supply is limited; therefore, submitted orders are not guaranteed ticket assignments.
- On-site: Tickets can be picked up at the WBCA registration area until tip-off of the first semifinal game. There is no Will Call.
- Refunds will not be issued for any cancelled or unclaimed tickets.

Hotel Reservations

- Only confirmed registrants are eligible to book in the WBCA room block. A code will be provided on your receipt.
- Hotel reservations and cancellations should be made directly with hotels. The WBCA staff is not responsible for booking, modifying or cancelling reservations.
- A three-night minimum exists for each room reserved.
- Room types are not guaranteed.
- A credit card with an expiration date after April 2010 is required.
- The following cancellation fees apply:
 - Sept. 8, 2009 – Feb. 1, 2010 – no penalty
 - Feb. 2 until date of arrival - \$250 per room
- No shows will be charged the full three-night minimum and their room may be released. Please advise hotel of late arrival.